

Short Story 2 - requisition

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epay (it)

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Bob Consultant

Welcome Bob Consultant

To Do List Print

Timesheet
[Active](#)
[All](#)
[Search](#)
[New](#)

Expenses
[Active](#)
[All](#)
[Search](#)
[New](#)

Profiles
[All](#)
[Search](#)

Resume
[Update](#)

Timesheet
[1 late timesheets](#)
[1 current timesheet](#)

Expenses
[2 current expenses](#)
[1 unapproved expense](#)

Alerts
[you a late Timesheet](#)

System Messages
 the system will be down friday, april 16, 1999 at 11 pm est for 3 hours for maintenance.

t101

the Consultant **Signs on**, sees an alert and **clicks on** the *alert message* in the work frame to complete the late timesheet

this is the todo screen for a consultant ... it has been customized for demo1 flow

there is an priority system message area on the right and a system generated to do list on the left both with clickable links
 the left frame is written with all function possibilites for the user's authorities

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Bob Client Manager

Welcome Bob Manager

To Do List Print

Timesheet
Active
All
Search

Expenses
Active
All
Search

Requisitions
Active
All
Search
New

Bid Lists
Active
All
Search

Profiles
All
Search

Timesheet
10 signed timesheets

Expenses
2 signed expenses

Requisitions
3 to sign
2 open

Bid Lists
1 new bid
1 updated bid

Invoices

System Messages
the system will be down friday, april 16, 1999 at 11 pm est for 3 hours for maintenance.

Alerts
you have expenses to approve

t101

The Client Manager Signs on and selects Requisitions > New from the function frame to create a new requisition

this is the todo screen for a client manager ... it has been customized for demo2 flow

there is an priority system message area on the right and a system generated to do list on the left both with clickable links

The Client Manager fills fields from drop down lists and by keying a job description. She then presses Sign and signs off. (It is later approved)

this is the consultant requisition screen for a client manager ... it has been customized for demo2 flow

it is a data entry screen to input requirements for the consultant. It will have drop down lists of predefined values for each field. It will allow new data entry for some drop downs to allow the manager to specify new skills.

this same screen content will be used on future screen statuses, along with a process completion bar and a history section tracking actions on the requisition. Some data on the requisition will be defined as client-only data.

(response message area)

Bob epayit Recruiter

Vendor / Resume Working List Print

Select All Clear All Save Sign Approve

Requisition # 12345 – RFP List 001
 Hardworking Programmer – 2 Bob Manager Big Client
 (Select to include the vendor or consultant in the Bid Request)

<input type="checkbox"/>	Vendor	Consultant	Rank	By
<input checked="" type="checkbox"/>	Little Vendor			
<input checked="" type="checkbox"/>		Jo Able	98	epayit
<input checked="" type="checkbox"/>		John C		mgr
<input checked="" type="checkbox"/>	Big Know It All			
<input checked="" type="checkbox"/>		Henry Html	95	epayit
<input checked="" type="checkbox"/>		Sylvester Sap	93	epayit
<input checked="" type="checkbox"/>	Tiny Consulting			
<input type="checkbox"/>	Dynamic Data			

Select All Clear All Save Sign Approve

t101

The ePayl T account executive works with the Client Manager to finalize the specifications and Vendors selected. She uses ePayl T's Expert search and matching tools. The account executive then **signs** the list to send it to selected vendors with recommended Consultants. (it is later approved)

this is the ePaylT resume Shopping Cart screen for a epayit recruiter ... it has been customized for demo2 flow

this screen displays the vendors who will receive the RFP based on selections by the manager and the epayit Account exec it allows the account exec to verify completeness before sending out the RFP to vendors. In addition to vendor companies, it includes consultants system-selected from the resume data base and consultants requested by the client manager

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Bob Vendor Welcome Bob Vendor

To Do List Print

Requisitions
[Active](#)
[All](#)
[Search](#)

Bid Responses
[Active](#)
[All](#)
[Search](#)
[New](#)

Timesheets
[All](#)
[Search](#)

Expenses
[All](#)
[Search](#)

Invoices
[Active](#)
[All](#)
[Search](#)

Payments
[All](#)
[Search](#)

Download
[Timesheet](#)
[Expenses](#)
[Invoices](#)

Profiles
[All](#)
[Search](#)

Requisitions
[10 requisitions](#)
[1 unopened requisition](#)

Bid Responses
[8 lists](#)
[4 work lists](#)
[2 signed lists](#)

Timesheets
[12 new files](#)

Expenses

Invoices

Payment
[2 new advices](#)

Download

System Messages
the system will be down friday, april 16, 1999 at 11 pm est for 3 hours for maintenance.

Alerts
[you have new requisitions](#)
[you have due responses](#)
[you have new payments](#)
[you have new timesheets](#)

t101

the Vendor Signs on and **selects** *Requisitons > Active* from the function frame to review the new requisition

this is the todo screen for a epayit recruiter ... it has been customized for demo2 flow

Bob Vendor

(response message area)

Requisition Selection List Print

Active Requisitions
(click a Row to display the requisition)

	Status	Client	Manager	Position Title	Req #
<input type="radio"/>	New	Big C	Bob Client	Hardworking Programmer	12345
<input type="radio"/>	Active	Value Stores	Jill Client	Super Coder	32143
<input type="radio"/>	Due	Big C	Judy Client	Data analyst	34572
<input type="radio"/>	Client	Big C	Bob Client	Internet guru	74563
<input type="radio"/>	Client	Express Data	Sue Client	Telecom Expert	47885

t101

The Vendor reviews the list of active requisitions and **clicks on the table row** with the new requisition to begin working with it

this is the requisition selection screen for a Vendor...

it is a display and selection screen showing requisitions that meet any criteria entered, and allows selection of a specific requisition by clicking on the line desired.

Bob Vendor

(response message area)

Enter Resume

Resume # XXXXXX

Name: Little Vendor Location:

Skills:

Skill	Yrs	Proficiency
C++	4	6
Javascript	2	8
Solaris	5	9
SAP	5	5
Active Z	1	3
SKILLS	TIME	Proficiency
SKILLS	TIME	Proficiency

Education D - M - B -

Experience DP: Other:

Travel % Hours

Experience:

Education:

the Vendor reviews the requirements on the requisition. After searching her file of consultants, she finds a new qualified person. She **selects** Resume > New from the function frame, then **fills in** the resume data and **selects** level of proficiency and skills from **drop down lists**. She **clicks** Save to make the resume available for making a bid. (the resume is later saved after it has been reviewed)

this is the resume entry screen for a Vendor... it is shown partially filled in.

the vendor can key in, or cut and paste a text resume in the bottom of the form. In the top, specific information is selected from drop down lists that contain keywords that ePayIT uses for searches and for ranking of candidates for a position.

the vendor adds consultant resumes to the system and can then attach those resumes to bids.

the Vendor
Opens a Bid Response > new from the function frame and **adds** the requisition, consultants, availability and rates from **drop down lists**, **keying** notes on the consultant and about the bid. she then **clicks Sign** and later signs off. When the Bid is approved it will appear as a new item on the ePayl T account executive ToDo Screen.

t101

this is the bid screen for a vendor

it is a display and selection screen consultants with resume links that meet the requisition. The vendor enters bid specific information for each consultant prior to approving the bid and moving it on to ePayIT.

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Bob epayit Account Exec

Welcome Bob Account Exec

To Do List Print

Requisitions
[Active](#)
[All](#)
[Search](#)

Vendor RFP
[Active](#)
[All](#)
[Search](#)
[New](#)

Vendor Bids
[Active](#)
[All](#)
[Search](#)

Client Bids
[Active](#)
[All](#)
[Search](#)
[New](#)

Profiles
[All](#)
[Search](#)

Requisitions
[10 requisitions](#)
[1 unopened requisition](#)

Vendor RFP
[2 active RFP](#)

Vendor Bids
[1 new Bid](#)
[4 active Bids](#)

Client Bids
[8 active bids](#)
[4 work bids](#)
[2 signed bids](#)

System Messages
 the system will be down friday, april 16, 1999 at 11 pm est for 3 hours for maintenance.

Alerts
[you have new requisitions](#)
[you have new vendor bids](#)
[you have due Client Bids](#)

t101

the ePayIT Account Executive Signs on and clicks on the new Vendor Bid message on the function frame to review the Bid

this is the todo screen for a epayit recruiter ... it has been customized for demo2 flow

epay **Bob ePayIT account exec**

(response message area)

Vendor Bid Selection List [Print](#)

New Bids
(click a Row to display the bid)

Status	Client	Manager	Position Title	Req #
	Vendor	Contact	Date	
Active	Big Client	Bob Client	Hardworking Programmer	12345
	Little Vendor	Bob Vendor	04/20/99	
Active	Big Client	Bob Client	Hardworking Programmer	12345
	Big Know It All	Jim Vendor	04/21/99	
Active	Value Stores	Jill Client	Super Coder	32143
	Big Know It All	Kay Vendor	04/21/99	
Due	Big Client	Judy Client	Data analyst	34572
	Big Know It All	Kay Vendor	04/21/99	

(click a Row to display the bid)

the ePayIT Account Executive reviews the list of active Vendor Bids and **clicks on the table row** with the desired bid to review consultants and select them for the client.

t101

this is the vendor bid selection screen for an ePayIT account exec...

it is a display and selection screen showing bids that meet the criteria selected (new Vendor Bids), and allows selection of a specific bid or requisition by clicking on the line desired.

To Do
Guide Me
Help
FAQ
Sign Off
Contact Us

Bob ePayit
Account Exec

Requisitions
[Active](#)
[All](#)
[Search](#)

Vendor RFP
[Active](#)
[All](#)
[Search](#)
[New](#)

Vendor Bids
[Active](#)
[All](#)
[Search](#)
[New](#)

Client Bids
[Active](#)
[All](#)
[Search](#)
[New](#)

Profiles
[All](#)
[Search](#)

(response message area)

Vendors Bids
Print

Select All
Clear All
Choose Selected
Delete Selected
Cancel
Review

Requisition # 12345
Hardworking Programmer – 2 Bob Manager Big Client

%	Status	Name	Vendor		
	Rate	Available	add	delete	interview
Vendor Notes					
<input type="checkbox"/>	OK	<u>Jo Able</u>	Little Vendor		
98	\$35	06/05/99	04/20/99	—	—
A real smart cookie					
<input type="checkbox"/>	OK	<u>Stephen Smart</u>	Little Vendor		
94	\$30	05/01/99	04/20/99	—	—
A go-getter with good skills					
<input type="checkbox"/>	OK	<u>Sue Specialist</u>	Big Know It All		
92	\$33	15/25/99	04/21/99	—	—
She is spacial					
<input type="checkbox"/>	OK	<u>Dan Dangerous</u>	Tiny Consulting		
88	\$32	05/10/99	04/19/99	—	—
He knows enough					
<input checked="" type="checkbox"/>	gone	<u>Ralph Rotten</u>	Big Know It All		
72	\$22	05/01/99	04/21/99	—	—
He's a wonder					
<input checked="" type="checkbox"/>	OK	<u>Booboo Programmer</u>	Little Vendor		
66	\$25	04/20/99	04/20/99	—	—
He comes in every day					
<input type="checkbox"/>	Deleted	<u>Jingles Java</u>	Dynamic Data		
75	\$38	05/01/99		04/18/99	—
A hard charger					

Notes:
Little Vendor - We will work on rates to have a chance to work with Big Client
Big Know It All - we hope this pleases Big Client
ePayIT - I think we have a strong list - I really like Jo Able and Stephen Smart

the ePayIT Account Executive reviews resumes, rates and availability to assure that the consultants bid by the Vendor are appropriate. He selects some to delete from the bid and clicks Delete Selected. Next, he will review his bid for the client.

this is the bid review screen for an ePayIT account exec

it is a display and selection screen consultants with resume links to review by selecting the name the account exec can review resumes and qualifications and select or reject consultants from this list. rejected consultants will remain on the list so they could be submitted later.

4/28/99

short story #2 - requisition

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Bob ePayit Account Exec

(response message area)

Client Bid List Print

Sign Approve Choose Selected Delete Selected Cancel

Requisition # 12345
 Hardworking Programmer – 2 Bob Manager Big Client

%	Status	Name		Vendor	
	Rate	Available	add	delete	interview
	OK	<u>Jo Able</u>		Little Vendor	
98	\$35	06/05/99	04/20/99	—	—
Notes					
A real smart cookie					
	OK	<u>Stephen Smart</u>		Little Vendor	
94	\$30	05/01/99	04/20/99	—	—
Notes					
A go-getter with good skills					
	OK	<u>Sue Specialist</u>		Big Know It All	
92	\$33	15/25/99	04/21/99	—	—
Notes					
She is spacial					
	OK	<u>Dan Dangerous</u>		Tiny Consulting	
88	\$32	05/10/99	04/19/99	—	—
Notes					
He knows enough					

Notes:
 EPayIT – I think we have a strong list – I really like Jo Able and Stephen Smart

Sign Approve Choose Selected Delete Selected Cancel

the ePayIT Account Executive reviews the bid going to the Client hiring manager. He checks the list of selected consultants and has the chance to modify it further. He can also add or change his comments to the Client. He clicks Sign and signs off. Later, the Bid is Approved and appears on the client's todo list.

this is the client bid list review screen for an ePayIT account exec

this screen is the one that the client will see without the vendor notes to ePayIT and containing only consultants selected for client review. Consultants the client deletes will remain on this list. Consultants deleted by ePayIT will not be on this list but will remain on the ePayIT list.

this is the todo screen for a client manager ... it has been customized for demo2 flow

there is an priority system message area on the right and a system generated to do list on the left both with clickable links

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Bob Client Manager

(response message area)

Client Bid List Print

Interview Selected Delete Selected Make Offer Approve

Requisition # 12345
Hardworking Programmer - 2 Bob Manager Big Client

%	Status	Name	Vendor			
	Rate	Available	add	delete	interview	offer
Vendor Notes						
Client Notes						
<input checked="" type="checkbox"/>	OK	<u>Jo Able</u>	Little Vendor			
98	\$35	06/05/99	04/20/99			
Bob Vendor: A real smart cookie						
<input checked="" type="checkbox"/>	OK	<u>Stephen Smart</u>	Little Vendor			
94	\$30	05/01/99	04/20/99			
Bob Vendor: A go-getter with good skills						
<input type="checkbox"/>	OK	<u>Sue Specialist</u>	Big Know It All			
2	\$33	15/25/99	04/21/99			
m Vendor: She is spacial						
<input type="checkbox"/>	Delete	<u>Dan Dangerous</u>	Tiny Consulting			
88	\$32	05/10/99	04/19/99	04/22/99		
Dan Vendor: He knows enough						
Bob Manager : Too Wild						
Notes:						
Bob EPayIT - I think we have a strong list - I really like Jo Able and Stephen Smart						
Bob Manager - I want to interview these two ASAP						
Interview Selected Delete Selected Make Offer Approve						

t101

the Client Manager reviews the bid. He clicks and reads resumes. He deletes any consultants of no interest, with a note. He then selects two Consultants and clicks Interview Selected with a note back to the ePayIT account executive. He will then review the history of the requisition. If needed, the interview request is Approved and then appears on the ePayIT todo list.

the client bid list review screen for an Client Hiring Manager
 this screen is the one that the client will see without the vendor notes to ePayIT and containing only consultants selected for client review. Consultants the client deletes will remain on this list.
 the client can enter notes on consultants on this screen, can request interviews, can request hiring, and can log messages back to the ePayIT account executive.

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Bob Client Manager

(response message area)

Consultant Request Print

Save Validate Sign Approve Cancel History

Status Display

Requisition # 12345

Job Name: Hard-working programmer Job Number: 2

Reports to: Bob Manager Company headquarters

Expenses: No Company Paid Location: Office Only 9

Start Date: 05/20/1999 - 05/30/1999 8

End Date: ___/___/___ - ___/___/___ 9 (or) Duration 6 Months

Hours Per Day 10, Days Per Week 6, Hours Per Week 60 8

Rate: \$25 to \$35 per hour, Premium Rate: No

Skills: C++ Rating: 5 - 8 9

Javascript Rating: 3 - 7 7

Solaris Rating: 6 - 9 6

SAP Rating: 3 - 9 5

Vendors: Little Vendor Big Know It All

Tiny Consulting Dynamic Data

Job Description:

We need a super, hard-working programmer who can go into a room for six months and do occasional system specification and steak thrown over the wall.

He must be able to orient objects and write with Java. He must be able to handle Solaris with it would be helpful if he were a bit of a SAP.

Candidates: John Consultant Jo Able

Keywords: smarts HTML

Save Validate Sign Approve Cancel History

t101

the Client Manager reviews the request and then clicks the Status Bar to see the History of the requisition.

this is the consultant requisition screen for a client manager ... it has been customized for demo2 flow

it shows a requisition after it has been processed by ePayIT and a bid list has been produced.

the requisition cannot be changed from this screen.

The grayed areas are entered by the manager or ePayIT in text or through drop-down lists. The ePayIT entries are boxed.

The Status bars shows the progress. It can be selected to display the History (Client audit trail) of the requisition.

4/28/99

short story #2 - requisition

(response message area)

Requisition History Print

Status Display

Requisition # 12345

Job Name: Hard-working programmer Job Number: 2

Reports to: Bob Manager Company headquarters

Due: 05/01/99 to Start 05/20/99

04/22/99 16:20 Interviews Requested	Bob Manager	Big client
04/22/99 12:00 Bid Updated	Bob ePayIT	ePayIT
04/21/99 17:00 Vendor Bid	Jim Vendor	Big Know It All
04/20/99 15:00 Vendor Bid	Bob Vendor	Little Vendor
04/19/99 12:00 Bid Created	Bob ePayIT	ePayIT
04/19/99 09:00 Vendor Bid	Jill Vendor	Tiny consulting
04/18/99 15:30 Vendor Bid	Dave Vendor	Dynamic Data
04/17/99 13:00 Bid to 4 Vendors	Bob ePayIT	ePayIT
04/17/99 12:30 Resume Search	Bob ePayIT	ePayIT
04/17/99 12:30 Resume Search	Bob ePayIT	ePayIT
04/17/99 11:00 Resume Marked Up	Bob ePayIT	ePayIT
04/17/99 10:00 Requisition Approved	Bob Manager	Big Client
04/17/99 09:55 Requisition Signed	Bob Manager	Big Client
03/31/99 18:30 Requisition Opened	Bob Manager	Big Client

the Client Manager reviews the history and then clicks Sign Off.

He will work with the ePayIT Account Executive and the Vendor to Interview the Candidates and to make a selection or to refine the search.

When the correct candidate is found, the client will indicate this from the bid screen to start the contract process

this is the requisition history screen for a client manager ... it has been customized for demo2 flow

it shows client viewable audit trail as processed by ePayIT and a bid list has been produced.

The Status bars shows the progress.